

NOTICE FOR REQUEST FOR PROPOSALS (RFP)

SEALED RFP PROPOSALS (Chapter 103D, HRS) For:

HALE KIA 'AINA
NO COST ENERGY EFFICIENCY IMPROVMENTS
DAGS JOB NO. 52-10-0699

Will be received at the Department of Accounting and General Services, Public Works Division Office, fourth floor of the Kalanimoku Building, Room 426, 1151 Punchbowl Street, Honolulu, Hawaii, 96813. A printed copy of the solicitation documents, may be obtained from the Public Works Division office, Kalanimoku Building, Room 422. The solicitation documents may also be available in electronic format from the Department's website at www.hawaii.gov/pwd/pwd_db/construction_bids/.

Submit the Competitive RFP PROPOSALS up to 2:00 PM, September 20, 2012. At that time, bids will be not publicly opened. Bids received after the due time and date will not be considered.

The project generally consists of the donation, design, construction, installation, and maintenance of Energy Conservation Measures (ECMs) at Hale Kia 'aina, the Governor's residence located on the grounds of Washington Place. In return for the donation, design, construction, installation and maintenance of the ECMs, the State offers limited promotional benefits as compensation to the Selected Offeror.

The project site which is currently occupied and used by the Governor of the State of Hawaii is located at 320 South Beretania Street, Honolulu, Hawaii, 96813, Tax Map Key (1) 2-1-018: 001. The size of residence is approximately 5,000 square feet. There is no data as to the exact utilities usage of the residence as the utility meters are shared between Washington Place and Hale Kia 'aina. However, the shared utility data will be available to the Offerors upon request in writing.

All Offerors are invited and encouraged to attend a voluntary pre-proposal conference and accompanying site walk-through at 8:30 a.m. on August 23, 2012. The pre-proposal conference will be held at DAGS, Public Works Division Office, Kalanimoku Building, Room 426, 1151 Punchbowl Street, Honolulu, Hawaii 96813. The site walk-through will immediately follow the pre-proposal conference or begin at 10:00 a.m., whichever is later. The site walk-through is located within walking distance of the pre-proposal conference location.

Offerors and other interested parties are required to notify by fax the Contract Administrator at fax number (808) 586-0521 of their intention to attend the pre-proposal conference and site walk-through. Notification shall include name, company, and phone number of all attendees. All attendees must have photo identification for entry at site walk-through.

Offerors are required to sign-in at the start of the pre-proposal conference. The sign-in order will be used to determine the order of the roof access.

Accessing of the roof:

- A. If requested, a ladder will be made available during the visit.
- B. A waiver of liability must be signed to access the roof.
- C. The order of the sign-in will determine the order in which companies access the roof.
- D. Offerors will be given a maximum of 30 minutes to access the roof.
- E. No other times will be scheduled to access the roof.

- F. Offerors shall bring their own camera and small tools that may be required to inspect the premises.

Campaign Contributions by State and County Contractors.

Contractors are hereby notified of the applicability of Section 11-355 HRS, which states that campaign contributions are prohibited from specified State or County government contractors during the term of the contract if the contractors are paid with funds appropriated by a legislative body.

Refer to the **GENERAL NOTICE for Department of Accounting and General Services, Public Works Division Projects**, published with the project specifications for additional information.

DEAN H. SEKI
COMPTROLLER
State of Hawai'i

August 8, 2012

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**GENERAL NOTICE for Department of Accounting and General Services
Public Works Division Projects**

TAX CLEARANCE AND HAWAII BUSINESS CERTIFICATES

As a condition of award for bids of \$25,000 or more, Offerors shall have valid tax clearance certificates from the State Department of Taxation and the Internal Revenue Service or shall have "Special Letters", that comply with the *BIDDING AND EXECUTION OF CONTRACT REQUIREMENTS* "Tax Clearance" section or be registered and compliant with Hawaii Compliance Express, <http://vendors.ehawaii.gov/hce/splash/welcome.html>. Include the tax clearance certificates or Special Letters prior to award.

As a condition for award of the contract (§3-122-112) HAR, Offerors shall be incorporated or organized as a Hawaii business or a compliant non-Hawaii Business and shall submit prior to award certificates from the Department of Taxation (DOTAX), Department of Labor and Industrial Relations (DLIR) and Department of Commerce and Consumer Affairs (DCCA), Business Registration Division (BREG) or be registered and compliant with Hawaii Compliance Express, link found at <http://vendors.ehawaii.gov/hce/splash/welcome.html>.

REQUIREMENT FOR CONTRACTORS LICENSING CLASSIFICATIONS

General Engineering Contractors holding an 'A' license and General Building Contractors holding a 'B' license are reminded that due to the Hawaii Supreme Court's January 28, 2002 decision in Okada Trucking Co., Ltd. v. Board of Water Supply, et al., 97 Haw. 450 (2002), they are prohibited from undertaking any work, solely or as part of a larger project, which would require the General Contractor to act as a specialty Contractor in any area in which the General Contractor has no license.

Offerors are solely responsible to review the project requirements, determine the appropriate licenses required, and ensure that they possess and that the Subcontractor(s) listed in their proposal possess the necessary specialty licenses to perform the work for this project.

OTHER INFORMATION

Bid results will be posted outside Room 422, Kalanimoku Building, 1151 Punchbowl Street, Honolulu, Hawai'i or at http://www.hawaii.gov/pwd/pwd_db/bid_results. The Contract Award notice will be posted at SPO website, <http://www.hawaii.gov/spo2/source/>.

Refer to RFP for other conditions and requirements to award a contract.

Any protest shall be submitted to the Comptroller in accordance with §103D-701, HRS, and Section 3-126-3, HAR.